Pt. registers for visit.

MA will check the practice Alerts to see if the patient was ever offered an HIV test.

If pt. has not been tested or offered testing, The MA (medical assistants) verbally offers HIV testing to all patients 13-64 during the prepping session.

MA documents in EMR (Lab Reports): “HIV TEST OFFERED/7 Key points of information provided” as a lab and assigns to provider.

Does Pt. Want HIV testing?

Yes: MA educates Pt. by pointing to 7 points of information.

Provider sees documentation of “HIV test offered” in EMR Template and verbally confirms with the patient the “HIV testing offered”.

Provider explains HIV testing is voluntary and Pt. can withdraw acceptance of offer, at any time.

Yes: Provider clicks “HIV ½ Antibodies Test Offered and Accepted” lab test is ordered.

A laboratory requisition form is generated by provider.

No: Provider will document “HIV test Refusal” in the Preventive Medicine section. Click Refused Test then drop down “HIV Testing” and choose the reason for refusal.

During the discharge process the MA or Provider will give patient the Lab Req form and inform the patient that they can receive results on their next PCP visit or walk-in and request HIV test results.

STOP