



Position Announcement
PHIMC Quality Management Project Manager

Public Health Institute of Metropolitan Chicago (PHIMC) seeks a full-time and energetic individual to manage a quality improvement project at PHIMC. This person will serve as the lead on PHIMC's Ryan White Quality Management (RWQM) project which works to ensure the quality of HIV care services in the Chicago Eligible Metropolitan Area (EMA). The Chicago EMA includes Cook, DeKalb, DuPage, Grundy, Kane, Kendall, Lake, McHenry, and Will counties.

As the project lead, PHIMC collaborates with Chicago Department of Public Health (CDPH) HIV/STI Bureau to provide Quality Management (QM) training and technical assistance to the Ryan White Part A sub-recipient agencies in the Chicago EMA. This work will include collaborating with CDPH, subcontractors and subject matter experts to provide training and technical assistance to providers, managing subcontracted agencies, and participating in HIV services planning and quality management activities in Chicago.

PHIMC responds to critical health challenges by improving public health capacity and enhancing health care systems. Through program implementation, organizational development, and fiscal management, PHIMC leads efforts to strengthen the public health infrastructure in Illinois. PHIMC partners with public health departments and other government agencies, community-based organizations and advocacy groups, academic and grant-making institutions, and health care providers and associations.

Primary responsibilities include the following:

- Ensure successful completion of grant deliverables and scope of work
- Work with other consultants and staff assigned to this project
- Primary liaison with CDPH Ryan White Part A Program
- Primary liaison from PHIMC to subcontracted partners on QM project
- Participation in, and planning with, the Chicago Area HIV Integrated Services Council (CAHISC)
- Planning and coordination of Learning Collaborative meetings for Ryan White Part A Service Providers
- Internal leadership and support for PHIMC quality management activities and development

Qualifications:

- Master's Degree and three years of experience or Bachelor's Degree and 6 years of experience in public health, public administration, social work, or related field
- Significant understanding and experience with Ryan White funded programs
- Familiarity with Quality Management principles and methods in health care

- Foundational understanding of HIV Care and Prevention services
- Strong supervisory experience and collaborative approach to staff management
- Fast learner and self-starter
- Good interpersonal and teamwork skills
- Strong communicator and facilitator
- Statewide travel will be required

PHIMC is an equal opportunity employer. Qualified applicants are considered for employment without regard to age, race, color, religion, gender, national origin, sexual orientation, disability or veteran status.

Address cover letters to Hiring Committee and email with a resume to jobs@phimc.org with "Quality Management" in the subject line. No phone inquiries will be accepted.