# Letter of Intent

Organizations interested in applying for funding under this RFP are strongly encouraged to submit a letter of intent (LOI) on their organization’s letterhead and attach the Eligibility Form. The Eligibility Form is found on the second page of this document. The letter is not binding and will only be used for the purposes of planning for review panels. The LOI should be submitted by **5:00 PM** on **Friday, May 5, 2017** via email to [rfp@phimc.org](mailto:rfp@phimc.org?subject=Healthy%20Chicago%202.0%20Seed%20Grant%20LOI) with the subject line “Healthy Chicago 2.0 Seed LOI”.

All LOIs should include the following information:

* Organization Name
* Contact Person Name
* Contact Person Telephone Number
* Contact Person Email Address
* ED/CEO Name
* Brief proposal summary (2-3 sentences maximum)

# Eligibility Form

| **Eligibility Criteria** | Please fill out the following information: | | |
| --- | --- | --- | --- |
| Be a non-profit with 501(c)(3) status. | *Is your organization a 501(c)(3) non-profit?* | *Please provide your tax ID number* | |
| Yes No | Tax ID Number: | |
| Be the primary author of or have an instrumental role in the community planning process. | What was your role in the community planning process? | | |
| ☐ Primary author  ☐ Key Collaborator | | |
| Be requesting funds for a project developed through a community planning process. | *What year was your community plan finalized?* | *Are the funds requested for a project that was identified in this plan?* | |
| Year: | Yes No | |
| Be requesting funds that align with a Healthy Chicago 2.0 action area, goal, and/or strategy. | *Select aligned Healthy Chicago 2.0 Action Areas (Check all that apply).* | | |
| Expanding Partnerships and Community Engagement  Improving Social, Economic, and Community Conditions  Improving Education  Increasing Access to Health Care and Human Services  Promoting Behavioral Health  Strengthening Child and Adolescent Health  Preventing and Controlling Chronic Disease  Preventing Infectious Diseases  Reducing Violence  Utilizing and Maximizing Data and Research | | |
| *List all aligned Healthy Chicago 2.0 goals, objectives, and/or strategies, include the page number where they are outlined in the report.* | | |
| Goal, objective, and/or strategy: | | |
| Be located in or serving a community identified by the economic hardship and/or child opportunity index | *Select the eligible community area targeted in this proposal:* | | |
| Archer Heights  Armour Square  Auburn Gresham  Austin  Belmont-Cragin  Brighton Park  Burnside  Chicago Lawn  East Garfield Park  East Side | Englewood  Fuller Park  Gage Park  Greater Grand Crossing  Hegewisch  Hermosa  Humboldt Park  Lower West Side  New City | North Lawndale  Oakland  Riverdale  South Chicago  South Deering  South Lawndale  Washington Park  West Elsdon  West Englewood  West Garfield Park  West Pullman |